

AKLA Treasurer Report

May 20, 2010

After assuming the Treasurer duties from Catherine Powers in March, I have been becoming familiar with the activities required to keep AKLA in the black.

Catherine and I spent time at the AKLA conference working out details of the transfer. It was decided, due to travel schedules and timing, we would do a virtual transfer. We began exchanging emails and Catherine sent me two boxes of files. We spent a long Sunday afternoon conversing over SKYPE about APOC, Wellsfargo, ILC grants and other issues that will/could come up during my tenure as treasurer. Our plan is to continue in this manner until the cord can be cut. Thanks for your time and service Catherine. You were/are a big help.

Through emails between the Finance Committee it was decided to forgo buying another desktop upgrade of Quickbooks and sign up for Quickbooks on-line. This will prevent the continual upgrade cycle of the desktop version and as the files are available on-line and can be accessed from any computer, no purchase of a computer is required. I am familiar with QB but the on-line version is a little different. I have spent a few successful sessions with the Help Desk and am feeling more comfortable daily. The reports attached are my first attempts to tailor QB reporting to the AKLA traditional treasurer reports. There will probably be some changes as I become more familiar with what is needed. My focus will be making the reporting as simple and straight forward as possible, for Ecouncil and myself.

In keeping with trying to keep the job of treasurer manageable I am working with Patience to set up direct deposits of grant funds. I will also work with RegOnline to direct deposit. Using direct deposit will mean fewer trips to the bank and a quicker resolution of deposits. Much of the mail goes to Fairbanks and is forwarded to Seward. This creates a good potential for loss, delay and confusion.

Both Mary Jennings and I now have an ATM card for the Wellsfargo account. This card has been used with Regonline and QB on-line to automatically debit the account for these charges. Quickbooks Online is \$34.95/month and RegOnline requires a card on file. These cards will be used to directly charge incidental expenses to AKLA rather than have to create a reimbursement for expenditure of personal funds. If we need to charge more than \$100 we will notify the Finance Committee.

Other activities:

- Completed the APOC training for employers of lobbyists
- Contacted Cook-Haugeberg concerning non-profit status and filing of 99-N form. They assured me they had filed an extension and we were in compliance.
- The FNBA credit card account that was used for membership was closed by Catherine. The machine has been returned by Mary Jennings.

All accounts have been reconciled as of May 17, 2010. Please see the attached reports for details.

Please contact me with questions or concerns.

Respectfully submitted by Patricia Linville

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